**EFSUMB BYLAW No 5**

**PUBLICATIONS COMMITTEE**

1) The Publications Committee will consist of not more than 6 (six) members. The Honorary Secretary of the Federation, the Editor of the Federation Newsletter, and the EFSUMB representative on the Editorial Board of the European Journal of Ultrasound will be ex-officio members of the committee. Three other members will be elected by the Board of Directors. A quorum of 3 members is necessary to constitute a valid meeting of the committee.

2) Deleted.

3) When new members of the committee are required each National Society will be invited 3 (three) months prior to a meeting of the Board of Directors to make 1 (one) nomination. The list of nominees will be supplied with the Agenda for the Board Meeting.

4) The election of the elected members will be carried out at an annual meeting of the Board of Directors. The voting will be by show of hands unless a secret ballot is requested. The candidate(s) having received the most votes will be declared elected. In the case of a tied vote a second vote will take place between the persons who received the same number of votes.

5) The elected members of the Publications Committee will serve a term of 2 (two) years. Each member is eligible for re-election for two additional terms of 2 (two) years. If any of the elected members withdraws from his/her position during his/her term, the Board of Directors will appoint a new member for the remaining period of this term, who will be eligible for nomination and election for one or two subsequent full 2 (two) year terms. If an elected member should fail to attend two consecutive meetings of the Committee without providing an acceptable reason for such non-attendance, he/she will automatically be deemed to have withdrawn from his/her position.

6) The committee will meet at least once a year.

7) The committee must issue a report on its findings at least once in every 12 month period. This report must be submitted to the Honorary Secretary of EFSUMB.
8) The budget for the committee will be set annually by the Board of Directors.

9) The main tasks of the Publications Committee are:
   
a) To advise the Board of Directors on the publication of books, journals and other material in the field of Ultrasound in Medicine.

b) To advise on obtaining Commercial sponsorship for any publication activities.

c) To advise on advertising of the Federation’s publications and, where relevant, obtaining advertisements within these publications.

d) To advise on matters concerning the policy for and publication of the European Journal of Ultrasound, in consultation with the Editor and Advisory Editors of the Journal.

e) To recommend candidates for the Editorial Board of the Federation Journal.

f) To advise on the development of the Federation Web-site.

10) The committee will elect a chairman and secretary from amongst its own members.

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December 1997
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